

MINUTES OF THE BOARD OF EDUCATION
Independent School District No. 820
Sebeka, MN 56477

Reorganizational Meeting – January 9, 2017

The reorganizational meeting was called to order at 6:00 p.m. by Rodney Huttunen. Members present were Nathan Erickson, Charles Funk, Rod Huttunen, Russell Johnson, Eric Nelson, JoAnn Olson, and Bryan Pederson. Also present were Superintendent Dave Fjeldheim; Assistant Principal Jill Walter; Business Manager Holly Paulson; staff member Cathy Baumgart; and Review Messenger Reporter Roy Rudderforth.

The board members opened the meeting by reciting the School Board Oath of Office.

Rodney Huttunen called for nominations for Chairperson.

A motion was made by Russell Johnson and seconded by Eric Nelson to nominate Rod Huttunen as Chairperson. After no other nominations for Chairperson were presented, nominations ceased and motion carried unanimously.

A motion was made by Nate Erickson and seconded by Eric Nelson to nominate Charles Funk for Vice-Chair. After no other nominations for Vice-Chair were presented, nominations ceased and motion carried unanimously.

A motion was made by Eric Nelson and seconded by Bryan Pederson to nominate JoAnn Olson for Clerk. After no other nominations were presented, nominations ceased and motion carried unanimously.

A motion was made by Eric Nelson to nominate Russell Johnson as Treasurer. After no other nominations were presented, motion ceased and motion carried unanimously.

Funk moved, Nelson seconded to hold the regular board meetings the second Monday of each month at 6:00 p.m. with the auditing of bills at 5:30 p.m. for the months of September through May and 6:30 p.m. for auditing of bills and regular meeting at 7:00 p.m. for the months of June through August and to designate the fourth Thursday of each month as a date for a second board meeting if one is needed; and to designate the District Office as the location to hold the board meetings and the Media Center as a second location if needed. Motion carried unanimously.

Nelson moved, Funk seconded to set the Board per diem at \$65.00 per meeting with \$120.00 for a day-long meeting or in-service; set the mileage reimbursement at \$.50 cents per mile; set Board meal reimbursement at the actual cost of the meal; and set the following stipends for the School Board officers: Board Chair stipend at \$500 per year; \$300 per year for Clerk; \$125 per year for Treasurer; and \$125 per year for the Vice-Chair. Motion carried unanimously.

Funk moved, Nelson seconded to set the mileage reimbursement for employees at \$.50 cents per mile and set the employee meal reimbursement at \$9.00 for breakfast; \$10.00 for lunch; and \$15.00 for dinner. Motion carried unanimously.

Nelson moved, Pederson seconded to name the First National Bank of Menahga and Sebeka as the official depository. Motion carried unanimously.

Nelson moved, Nelson seconded to name Mid Central Federal Savings and Loan as the official Weiss Scholarship Depository. Motion carried unanimously.

Nelson moved, Funk seconded to name the Minnesota Liquid Asset Fund as the official cash management service. Motion carried unanimously.

Nelson moved, Funk seconded to authorize Laura Kimball, Holly Paulson, and David Fjeldheim to handle the electronic funds transfers. Motion carried unanimously.

Olson moved, Johnson seconded to name the Review Messenger as the official newspaper. Motion carried unanimously.

Nelson moved, Erickson seconded to authorize the signatures of Chairperson Rodney Huttunen, Clerk JoAnn Olson and Treasurer Russell Johnson for payroll, and computer and hand-payable bills; to authorize the signatures of Laura Kimball, Holly Paulson, and David Fjeldheim for the student activity account. Motion carried unanimously.

Nelson moved, Pederson seconded to authorize Russell Johnson, Laura Kimball, Holly Paulson and David Fjeldheim to purchase and sell investments. Motion carried unanimously.

Funk moved, Erickson seconded to approve the following Board committee and representative assignments for 2017:

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| A. Community Education | JoAnn Olson |
| B. District 24 MSHSL | Bryan Pederson |
| C. NJPA Representative Assembly | Eric Nelson |
| D. Freshwater Education District | Charles Funk Rod Huttunen (alternate) |
| E. Facilities & Grounds, Technology | Nate Erickson Rod Huttunen Russell Johnson |
| F. Food Advisory | Russell Johnson JoAnn Olson |
| G. MREA Representative | Rod Huttunen |
| H. Negotiations & Meet & Confer | Charles Funk Rod Huttunen Russell Johnson Eric Nelson (alternate) |
| I. Policy | Nate Erickson JoAnn Olson Bryan Pederson |
| J. Superintendent Evaluation | Full Board |
| K. Superintendent Sub Committee | Charles Funk Eric Nelson Bryan Pederson |
| L. Legislative Liaison | Charles Funk |
| M. Wadena County Collaborative | JoAnn Olson Nate Erickson (alternate) |
| N. Health & Safety Advisory | Rod Huttunen JoAnn Olson (alternate) |
| O. Pairing Committee | Rodney Huttunen Russell Johnson Eric Nelson Nate Erickson (alternate) |
| P. Budget Committee | Rodney Huttunen Russell Johnson Eric Nelson |
| Q. Long Range Planning | Full Board |

Motion carried unanimously.

Funk moved, Johnson seconded to approve the law firms of Kennedy, Nelson & Van Bruggen LLP; Pederson & Pederson PA; and Pemberton Law as legal counsel for the school district and designated the superintendent and board chair as the persons to contact legal counsel if needed. Motion carried unanimously.

The Board adjourned the reorganizational meeting at 6:28 p.m. Motion carried unanimously.

JoAnn Olson
Clerk of the School Board