

MINUTES OF THE BOARD OF EDUCATION
Independent School District No. 820
Sebeka, MN 56477
Regular meeting January 8, 2018

The regular meeting was called to order at 6:27 p.m. following the reorganizational meeting. The following members were in attendance: Nathan Erickson, Charles Funk, Rodney Huttunen, Russell Johnson, Eric Nelson, JoAnn Olson, and Bryan Pederson. Also present were Superintendent Dave Fjeldheim; Business Manager Holly Paulson; staff members Cathy Baumgart; and Dave Kerkvliet; and Review Messenger Roy Rudderforth.

Olson moved, Erickson seconded to approve the agenda as presented. Motion carried unanimously.

The Budget Committee met on Wednesday, January 3rd to review the revised 2017-2018 budget. Business Manager Holly Paulson reviewed the 2017-2018 budget by fund with the board and noting that the revision is showing a deficit of (\$71,269), not including the Construction Fund. The Construction Fund is showing a projected fund balance of \$10,694,200 at June 30, 2018.

Business Manager Holly Paulson reported on (1) Truth In Taxation form and Levy Certification for the 2017-Payable-2018 Levy has been completed and submitted to MDE and County Auditors; (2) Report of Outstanding Indebtedness submitted to district counties; (3) FY 2018 budget revisions; (4) 2016 4th quarter payroll reports completed, 2017 payroll has been reconciled and submitted to the Region for preparation of W-2's; and (5) Board Considerations for 2017 have been reconciled and show a balance of \$324.28. Board Consideration money is contributed by the board members and superintendent and is used for flowers for staff/family funerals; cake for Para Appreciation Week; retiree gifts; Education Appreciation Week, and Welcome Breakfast.

Jon Lillquist's Activities Director report included GBB has a 4-5 record; BBB has a 6-2 record and won the championship at the Sebeka Holiday Tournament; and wrestling has a 2-3 record and won the championship at the Crookston Tournament. It was also noted that a survey was conducted by the MSHSL asking about district classification and section classification. Mr. Lillquist indicated that our school would be in favor of having them both take place at the same time as this would make decision making much easier before district schedules are released.

Mrs. Walter's Principal report included (1) final day of semester is January 19th with finals scheduled for the 18th and 19th; (2) details for teacher inservice on January 22nd; (3) Homecoming coronation will be the evening of January 26th with the alumni tea beginning at 5:30 p.m. and the coronation starting at 7:00 p.m.; Saturday, January 27th will have alumni volleyball starting at 2:30 p.m. with alumni basketball following at 4:00 p.m.; GBB versus Henning will start at 6:00 p.m.; BBB versus Henning will start at 8:00 p.m.; and a Trojan Volleyball Program Silent Auction will begin at 3:00 p.m. and then will follow with dress up days, etc. the week of January 29th; (4) Brightbytes survey results; (5) noted that school will be in session on Martin Luther King Day (6) received a \$200 grant from Geneva Capital to be used for TS; a \$100 grant from VFW #3922 Auxiliary to be used in the Angel fund; and a \$1,000 Community donation for unpaid lunch accounts; (7) AR Reward Days for 4th -6th grade is January 18th and still to be determined for 1st - 3rd grade; and (8) REACH team day at NJPA is January 23rd; February Parent Teacher conferences are scheduled for February 15th from 2:00 p.m. until 9:00 p.m. and no school for students and staff February 16th -19th.

Superintendent Mr. Fjeldheim reported on (1) Paraprofessional Week is January 22nd - January 26th and each paraprofessional will get a Certificate of Commendation signed by the Governor; (2) reviewed ballot and background information on candidates for NJPA's Board of Directors (3) reviewed request from MDE allowing Sebeka School District's request to start the 2018-2019 school year prior to Labor Day; and (4) extended appreciation to the custodians for coming in early and doing the snow plowing; noted that Food Service, Transportation and Custodial departments are all running smoothly.

Under Discussion Items, Mr. Fjeldheim reviewed final details regarding transportation and hotel room confirmation numbers for the MSBA Conference. Four board members will be attending this conference along with Mr. Fjeldheim and the Board discussed the drawings and construction documents from the work session held on Thursday, January 4th noting that the school board will have a final review prior to bids going out the middle of February. A Board Work Session is set for Wednesday, January 31st starting at 6:00 p.m.

Funk moved, Nelson seconded to approve the following consent agenda items with the removal of 7.4.1 Acceptance of Grants:

- Truth in Taxation and regular meeting minutes of December 11th and the work session minutes of January 4th;
- Treasurer and Investment report for January;
- monthly bills at \$559,902.59;
- enrollment report at 507 students K-12

Motion carried unanimously.

Funk moved, Pederson seconded to accept grants from Geneva Capital for \$200 for TS; VFW #3922 Auxiliary for \$100 for the Angel fund; and \$1,000 Community Donation for unpaid lunch accounts and thanked Nicole Ervasti for leading this community fundraiser for unpaid lunch accounts. Motion carried unanimously.

Nelson moved, Erickson seconded to approve the second reading of the 2017-2018 EMS Seniority List as presented. Motion carried unanimously.

Funk moved, Johnson seconded to approve the first reading of the 2017-2018 budget revisions as presented by Business Manager Holly Paulson showing revised revenues at \$19,348,398 (which includes the construction fund); revised expenditures at \$8,725,468 with a projected fund balance surplus ending June 30, 2018 of \$10,622,930 due to the construction fund balance. Motion carried unanimously.

Pederson moved, Funk seconded to authorize a resolution authorizing administration to make recommendations for cost containments for the 2018-2019 school year. It was noted that this is a yearly process that is done in the event there would be a major change in state funding or some other unforeseen changes in demographics that would take many students out of our district and affect the budget for the following year. The following members voted in favor: Erickson, Funk, Huttunen, Johnson, Nelson, Olson, Pederson; against: none; therefore the resolution was duly passed.

Olson moved, Funk seconded to approve Mr. Fjeldheim's goals for 2017-2018 which include leadership following through and facilitating the school bond referendum process; communication with our district's taxpayers through newspaper articles and the school website on the progress of the bond referendum and other initiatives adopted by our school; monitor the school district budget closely due to the deficit spending that has occurred over the past several years so we are at or near a balanced budget in future years; and get refocused on a long range plan setting goals for Sebeka School District in future years. Motion carried unanimously.

Erickson moved, Nelson seconded to adjourn the regular meeting at 7:28p.m. Motion carried unanimously.

JoAnn Olson
Clerk of Sebeka School District