

MINUTES OF THE BOARD OF EDUCATION
Independent School District No. 820
Sebeka, MN 56477
Regular meeting February 12, 2018

The regular meeting was called to order at 6:00 p.m. The following members were in attendance: Nathan Erickson, Charles Funk, Rodney Huttunen, Russell Johnson, Eric Nelson, JoAnn Olson, and Bryan Pederson. Also present were Principal Jill Walter; Business Manager Holly Paulson; staff members Cathy Baumgart and Dave Kerkvliet; and Review Messenger Reporter Roy Rudderforth.

Nelson moved, Funk seconded to approve the agenda with the addition of 9.3 Recognize grants received. Motion carried unanimously.

Business Manager Holly Paulson reported on working on ACA reporting; 2017 W-2's and 1099's have been completed and sent out; met with Steve Pumper from PMA to discuss the process of switching from Liquid Assets-MSDLAF to PMA-MN Trust; 6-month CD's matured with MSDLAF on January 30, 2018 earning interest of \$7,117.94; Submitted the Pay Equity report; Federal allocation from Freshwater was increased by \$5,218.81 and funds were submitted for health insurance and have been received from FED.

Jon Lillquist's Activities Director report included: GBB starts playoffs on March 1st; BBB starts playoffs on March 8th; Wrestling Team Sections are February 17th and Individual Sections on February 24th; MSHSL has changed the football classification and district football classification to the same time. Will found out classification this spring; Spring Sports Coaches: Softball - Head Coach Jerome Meyer; Assistant Jesse Bullock; Jr. High Courtney Van Den Bussche-Doll; Baseball - Head Coach Jeff Lake, Assistant Reggie Kiser, Jr. High Cody Geiser; Track - Head Coach Tom Smith, Assistant Paula Pearson and 2 positions open; Golf - Head Coach Tim Wurdock, Assistants Kevin Sommers and Cody Pulju.

Principal Mrs. Walter reported on: Parent Teacher and Student led conferences will be held Thursday, February 15th; No school February 16 & 19; Received a \$200 grant from CHS-Prairie Lakes for elementary fieldtrips; Received a \$500 grant from Minnesota Power to also help with elementary fieldtrips; Received \$726.93 from SchoolStore.com from an elementary fundraiser; Elementary students had their AR reward trips - grades 4th -6th went to Detroit Mountain and 1st-3rd grades went to Maslowski Wellness Center; Commended Homecoming Advisors and committee for their wonderful job organizing and planning the Homecoming festivities noting all were well attended; Commended the Spelling Bee Committee (Mrs. Hesse, Ms. Kopacek, Mrs. Tobkin, Ms. Yliniemi) for their work on the Spelling Bee. Congratulated all participants and noted that 3rd & 4th grade Jr. Champion was Sofia Pulju and 5th-8th grade champion was Gavin Kiser. Gavin will represent Sebeka at the regional level; February is "I Love to Read" month; Kindness Week (Student leadership led) will be February 20th - 23rd; Elementary Winter Olympics; Professional Development classes available through NJPA; Data Sessions for Professional Development - Fastbridge and AVMR; Visiting musician Mike Vas (jazz trumpet legend) will be here on March 6th; Literacy Leadership Academy Day February 21st at NJPA and Principal's Academy February 23rd; March 27th - "Combatting ACES with Resilience" with James Parry, BOOK Bingo and Silent Auction fundraiser.

Mr. Fjeldheim's Superintendent's report included: Heidi Huotari and Judy working on enrollment numbers for next year's kindergarten class to determine how enrollment numbers will look like; early indicators look as if the enrollment will be between 30-35 students; class enrollments for high school for the second semester; district reimbursement of costs for BPA State conference; updates on the legislative session; new Minnesota tiered licensure grid; school bus rebate program; and an email inquiring about the Cross USA building.

Under Discussion Items, the Board reviewed sessions attended at the MSBA conference. They also reviewed items from the work session held noting items of discussion were relocation of the bell; construction phasing plan, site plan, demolition plans, plans for floor, ceiling, and roof; exterior and interior elevations; finish plan/gym striping; kitchen issues, mural, un-interruptible gas versus propane backup; and bus drop off/parent drop off. It was noted that bids will be going out some time in February.

In regards to School Board Recognition Week, Mrs. Walter thanked the school board for all they do and presented certificates to each member. She also read an article from Mr. Fjeldheim thanking the school board.

Funk moved, Pederson seconded to approve the following consent agenda items:

- January reorganizational and regular meeting minutes and the work session minutes;
- Treasurer and Investment report for February;
- Monthly bills at \$682,227.12;

Minutes of the Board of Education
February 12, 2018
Page two

- Spring Coaching assignments:

- Baseball: Head Coach Jeff Lake; Assistant Reggie Kiser; Jr. High Cody Geiser;
- Track: Head Coach Tom Smith; Assistant Paula Pearson; 2 positions still open;
- Softball: Head Coach Jerome Meyer; Assistant Jesse Bullock; Jr. High Courtney Van Den Bussche-Doll;
- February enrollment at 506 students K-12.

Motion carried unanimously.

Nelson moved, Erickson seconded to approve the second reading of the 2017-2018 budget revisions as presented by Business Manager Holly Paulson showing revised revenues at \$19,348,398 (which includes the construction fund); revised expenditures at \$8,725,468 with a projected fund balance surplus ending June 30, 2018 of \$10,622,930 due to the construction fund balance.

	Fd Balance 06/30/2017	Budg. Rev.	Revised Rev.	Change in Rev. 1 st Revis.	Budg. Expend.	Revised Expend.	change in Expend. 1 st Revis.	Proj. . Fd. Bal. 06/30/18	Deficit and/or Surplus By fund
General Fund:									
Unreserd. Fd Balance	1,654,187	5,852,122	5,907,934	55,812	5,986,673	5,958,172	(28,501)	1,603,949	
Reserved for H&S	(41,755)	904	904	0	0	0	0	(40,851)	
Track Maintenance Fund	5,000	5,000	5,000	0	0	0	0	10,000	
Crisis Management Fund	0	0	10,000	10,000	0	0	0	10,000	
Reserved LTFM	6,421	154,538	162,979	8,441	151,513	178,350	26,837	(8,950)	
Reserved for Medical Asst	4,812	0	9,000	9,000	0	0	0	13,812	
Reserved for School Forest	7,540	0	0	0	0	0	0	7,540	
Reserved for Capital Needs	22,465	137,270	139,363	2,093	134,240	166,719	32,479	(4,891)	
TOTAL GENERAL FUND	\$1,658,670	\$6,149,834	\$6,235,180	\$85,346	\$6,272,426	\$6,303,241	\$30,815	\$1,590,609	\$(68,061)
TOTAL FOOD SERVICE	\$50,101	\$313,166	\$329,100	\$15,934	\$324,370	\$321,771	\$(2,599)	\$57,430	\$7,329
COMMUNITY SERVICE:									
Restricted Fund Balance	5,094	6,498	6,498	0	1,200	1,200	0	10,392	
Community Education	(10,176)	29,160	29,160	0	37,217	35,866	(1,351)	(16,882)	
ECFE	13,166	23,754	23,754	0	28,804	27,173	(1,631)	9,747	
School Readiness	16,242	91,423	65,742	(25,681)	74,248	71,957	(2,291)	10,027	
TOTAL COMM. SERV FD	\$24,326	\$150,835	\$125,154	\$(25,681)	\$141,469	\$136,196	\$(5,273)	\$13,284	\$(11,042)
TOTAL TRUST FUND	\$121,391	\$15,755	\$15,755	0	\$15,250	\$15,250	0	\$121,896	505
TOTAL CONSTRUCTION FD	0	0	\$12,643,209	\$12,643,209	0	\$1,949,009	\$1,949,009	\$10,694,200	\$10,694,200
TOTAL ALL FUNDS	\$1,854,487	\$6,629,590	\$19,348,398	\$12,718,808	\$6,753,515	\$8,725,468	\$1,971,953	\$12,477,418	\$10,622,930

Motion carried unanimously.

Funk moved, Nelson seconded to approve the first reading of the 2018-2019 school calendar showing school starting on August 27th (due to building construction); Christmas vacation December 24th through January 1st; School resuming on January 2nd; School on MLK Day January 21st; No school Good Friday, April 19th; Graduation on May 10th; Last student day May 10th and last teacher day May 14th. Motion carried unanimously.

Pederson moved, Erickson seconded to approve an MOU for certified teachers stating that an extra 15 minutes will be added to their work day Mondays through Thursdays to meet the 182 days in the contract. This is only a one year agreement with EMS to accommodate for their contractual obligation. Motion carried unanimously.

Funk moved, Olson seconded to recognize and accept the grants received from CHS Prairie Lakes in the amount of \$200 and Minnesota Power in the amount of \$500. Motion carried unanimously.

Johnson moved, Nelson seconded to adjourn the regular meeting at 6:45 p.m. Motion carried unanimously.

JoAnn Olson,
Clerk of Sebeka School District