

MINUTES OF THE BOARD OF EDUCATION
Independent School District No. 820
Sebeka, MN 56477
Regular meeting February 13, 2017

The regular meeting was called to order at 6:00 p.m. The following members were in attendance: Nathan Erickson, Charles Funk, Rodney Huttunen, Russell Johnson, Eric Nelson, JoAnn Olson, and Bryan Pederson. Also present were Superintendent Dave Fjeldheim; Assistant Principal Jill Walter; Business Manager Holly Paulson; staff members Cathy Baumgart and Maureen Dragseth; Student Council Representative George Lausten; and Review Messenger Reporter Roy Rudderforth.

Nelson moved, Funk seconded to approve the agenda as presented. Motion carried unanimously.

Student Council Representative George Lausten thanked the School Board for all they do for Sebeka School and noted that the Student Council is planning Random Acts of Kindness; an Activity Night for students; that Student Council bought a ping pong table and a couple more video games to be used during lunch hours.

The Negotiations Committee noted that they had attended an MSBA Negotiations Seminar on January 31st in Fergus Falls. A brief report was provided to the group related to what was presented at the workshop.

Business Manager Holly Paulson reported on: working on ACA reporting; 2016 W-2's and 1099's have been completed and sent out; Special Ed Time and Effort/Semi Annual Certification forms completed and Special Ed coding for teachers and paras updated and submitted to Freshwater; met with a representative from Flexible Benefits Consulting firm. This company offered to help with the HITA process at no charge; and started to work on negotiation spreadsheets for union groups.

Activities Director Jon Lillquist's report included wrestling placed 7th in the Park Region conference tournament - Austin Bacon took second place; tournaments for girls and boys basketball will be starting the last week of February and first week of March; and MSHSL Section placements for next two years come out in March.

Assistant Principal Mrs. Walter reported on final day of semester was January 20th; Parent Teacher conferences will be held Thursday, February 16th; attended MASSP Winter conference on January 18th-20th; received a \$300 grant from CHS-Prairie Lakes to better our community of Sebeka; received a \$625 grant from Minnesota Power to help purchase BreakOut EDU kits for our Advisory program; elementary students had their AR reward trips - grades 4th-6th went to Andes Tower Hills and 1st-3rd grades went to Maslowski Wellness Center; 3rd through 11th grade teachers have been administering the OLPA (Online Practice Assessment) in preparation for the spring MCA's; commended Homecoming Advisors and committee for their wonderful job organizing and planning the Homecoming festivities; attended a training on February 6th with the Data Team (Mr. Geiser & Mrs. Lake) regarding the MCA Test Development cycle held at NJPA; no school on February 17th & 20th; commended the Spelling Bee Committee (Mrs. Hesse, Ms. Kopacek, Ms. Schroeer, Ms. Yliniemi, and Mrs. Stoll) for their work for the Spelling Bee. congratulated all participants and noted that 3rd & 4th grade Jr. Champion was Jaylin Lillquist and runner up was Allee Roberts; 5th-8th grade champion was Xander Lincoln and runner up was TJ Jasicki. Xander will represent Sebeka at the regional level held in Staples; congratulated George Lausten who was honored as the Subsection 24 AAA winner at the Section 6A banquet held in Fergus Falls.

Superintendent Mr. Fjeldheim noted that over twenty-five students are taking online college classes and College in the High School classes; This year Sebeka School is offering 9 CIS classes and there a total of 16 on-line college classes for high school and college credit; Heidi Huotari and Judy working on enrollment numbers for next year's kindergarten class to determine how enrollment numbers will look like; early indicators look as if the enrollment will be between 36 and 42 students; reviewed class enrollments for high school for the second semester; reviewed district reimbursement of costs for BPA State conference; reviewed the Governor's budget information for Pre-K - 12 Education for this biennium; MREA's Rural Kids Count Report; article from the MSBA Journal publication on addressing complaints about coaches; and updates on the legislative session.

Under Discussion Items, Mr. Fjeldheim thanked the school board for all they do and presented certificates to the school board members in recognition of School Board Recognition Week. He noted that a superintendent evaluation survey will be sent to the board to fill out and the committee will then meet to compile the surveys and meet to review his goals. The Board reviewed sessions attended at the MSBA conference and reviewed referendum timelines and dates regarding the building facilities. It was decided that they would have a work session early March to decide on an option and a date to hold a bond referendum.

Funk moved, Erickson seconded to approve the following consent agenda items:

- January reorganizational and regular meeting minutes;
- Treasurer and Investment report for February;
- Monthly bills at \$573,270.16;
- Spring Coaching assignments:
 Baseball: Head Coach Jeff Lake; Assistant Reggie Kiser; Jr. High Cody Geiser;
 Track: Head Coach Tom Smith; Assistants Kelli Stoll, Lacey Hendrickx, 1 position still open;
 Softball: Head Coach Jerome Meyer; Assistant Jesse Bullock; Jr. High still open;
- February enrollment at 498 students K-12.

Motion carried unanimously.

Nelson moved, Pederson seconded to approve the second reading of the following 2016-2017 budget revisions showing a projected fund balance of \$1,674,384 ending June 30, 2017:

	Projected Fund Balance 06/30/2016	Budgeted Revenues	Revised Revenues	Change in Revenue 1 st Revision	Budgeted Expenditures	Revised Expenditures	change in Expenditures 1 st Revision	Projected Fund Balance June 30, 2017
General Fund:								
Unreserved Fund Balance	1,712,287	5,563,964	5,655,405	91,441	5,639,868	5,851,078	211,210	1,516,614
Reserved for Health and Safety	(54,940)	13,185	13,185	0	0	0	0	(41,755)
Track Maintenance Fund	0	5,000	5,000	0	37,577	0	(37,577)	5,000
Reserved LTFM	0	91,678	108,018	16,340	130,297	82,915	(47,382)	25,103
Reserved for School Forest	7,540	0	0	0	0	0	0	7,540
Reserved for Capital Needs	108,961	134,247	141,133	6,886	239,075	250,073	10,998	22
TOTAL GENERAL FUND	\$ 1,773,849	\$ 5,808,074	\$ 5,922,741	\$ 114,667	\$ 6,046,817	\$ 6,184,067	\$ 137,250	\$ 1,512,524
TOTAL FOOD SERVICE	\$ 21,030	\$ 299,122	\$ 313,166	\$ 14,044	\$ 340,978	\$ 320,602	\$ (20,376)	\$ 13,594
COMMUNITY SERVICE:								
Restricted Fund Balance	3,450	5,922	6,337	415	1,200	1,200	0	8,587
Community Education	(6,109)	23,947	28,949	5,002	26,748	36,502	9,754	(13,662)
ECFE	18,013	23,845	23,845	0	27,580	28,188	608	13,670
School Readiness	(2,009)	80,503	91,423	10,920	70,529	72,472	1,943	16,942
TOTAL COMM. SERV FD	\$ 13,345	\$ 134,217	\$ 150,554	\$ 16,337	\$ 126,057	\$ 138,362	\$ 12,305	\$ 25,537
TOTAL TRUST FUND	\$ 111,699	\$ 11,685	\$ 25,255	\$ 13,570	\$ 14,025	\$ 14,325	\$ 300	\$ 122,629
TOTAL ALL FUNDS	\$ 1,919,924	\$ 6,253,098	\$ 6,411,716	\$ 158,618	\$ 6,527,877	\$ 6,657,356	\$ 129,479	\$ 1,674,284

Motion carried unanimously.

Johnson moved, Erickson seconded to approve the first reading of the 2017-2018 school calendar showing school starting on September 5th; Christmas vacation December 25th through January 1st; School resuming on January 2nd; School on MLK Day January 15th; No school Good Friday and Easter Monday March 30th and April 2nd; Graduation on May 25th; Last student day May 31st and last teacher day June 4th. Motion carried unanimously.

The Board discussed capital improvements and the Long Term Facilities Maintenance Plan for summer projects.

Funk moved, Nelson seconded to approve notices of desire to reopen and negotiate with Education Minnesota Sebeka and Education Support Professionals. Motion carried unanimously.

Nelson moved, Erickson seconded to adjourn the regular meeting at 8:00 p.m. Motion carried unanimously.

JoAnn Olson,
 Clerk of Sebeka School District