MINUTES OF THE BOARD OF EDUCATION
Independent School District No. 820
Sebeka, MN 56477
Monday, October 12, 2026

The regular meeting was called to order at 6:00 p.m. The following members were in attendance: Jeannie Arthur, Nate Erickson, Kayla Frame, Rod Huttunen, Cheri Kangas, Eric Nelson and JoAnn Olson. Also present were Superintendent Dave Kerkvliet; Principal Amie Westberg; Business Manager Holly Paulson; Data Manager Nikki Ament; Student Council Representative Sofia Pulju; Todd Rapp from Rapp Strategies; Brian Opsahl from the Brady Martz Audit Firm (virtually) and Review Messenger Reporter Chad Koenen.

Erickson moved, Frame seconded to approve the agenda as presented. Motion carried unanimously.

Student Council Representative Sofia Pulju reported on activities held during Fall Festival week and will be planning Halloween activities.

Business Manager Holly Paulson reported on the following: 3rd quarter payroll reports have been completed and submitted; had a meeting with our rep from National Insurance Services to review the plans for Group Term Life, Long-term Disability and MN Paid Leave; final adjustments have been made to the FY2026 financials for the year end audit noting that we had a clean Turnaround report; District Revenues and Expenditures Budget for FY2026 and FY2027 has been completed and will be published in the newspaper and the school website noting that last year's report showed a cost per ADM student served was $17,910.70 compared to the current report showing $18,717.49; started working on the current year wage statements for employees noting that new employees will receive a paper copies to be signed and returned and all other employees will get a notification in their Smart ER on the school website; submitted the census for GTL and LTD to National Insurance Services for FY2027 and will attend a business manager meeting at LCSC in Fergus Falls on October 20th.

Brian Opsahl from the Brady Martz Audit Firm reviewed the school's audit for FY25-26 noting that it was a clean audit with minimal findings of segregation of duties, preparation of financial statements and material journal entries and noted that these findings are not uncommon for a district of our size.

Jon Lillquist's DOS/AD report included the following: Fall Sports playoff dates: Cross Country Section Meet will be held on Friday, October 30th; Football playoffs begin on Tuesday, October 27th and Volleyball playoffs begin on Monday, October 26th; registrations with Bound have gone smoothly with card readers utilized for tickets and concessions and events being added for the upcoming year; Goldie arrived on September 22nd and since starting in school on September 23rd, she has assisted in 12 instances and has visited all classrooms in the elementary and secondary.

Principal Westberg reported on the following: Fall Fastbridge assessments have been completed and are beginning CaptiRead/Basix testing; annual Parent Engagement meeting for Title I will be held on October 27th with Mrs. Rasmussen presenting and Mrs. Lindroos doing activities with the students; online school continues to grow; and thanked Donna Anderson and Maureen Dragseth for their help in getting the backpack program running again.

Superintendent Kerkvliet reported on the following: donations received for the health office from Grace, Zion & Nimrod Lutheran churches for hygiene products, school supplies from St. Hubert's Catholic Church, eye care items from Park Rapids Walmart Vision Center, clothing items for the share closet and health science products from Blower's Chapel and clothing and feminine products from Marie Mosteller; has been attending weekly virtual meetings with MREA to provide legislative platform input, reviewed minutes from Region 5 quarterly meetings, updated the ADMWE in the MDE system; routines have been set in the custodial department and noted that October 2nd was Custodial Appreciation Day; dishwasher in the Food Service department has finally been repaired; school purchased a 2025 Chrysler Pacific to replace Van 5; Representative Krista Knudsen will be visiting the school on Tuesday, October 13th and will be meeting with administration and student leadership team; and reviewed a social media advertising campaign that was ran for 820onlinel

Under Discussion Items, Superintendent Kerkvliet along with Todd Rapp from Rapp Strategies reviewed the operating levy referendum noting that all mailings have been completed and an "Operating Levy Open House" will be held on Thursday, October 22nd at 6:00 p.m. - 8:00 p.m.; reviewed the CACRS report (Comprehensive Achievement and

Civic Resources summary report); and Nikki Ament (data manager for Q-comp) reviewed the 2026 MCA testing grade levels and district results noting that both elementary and secondary staff improved reading scores by 2% or more.

Frame moved, Huttunen seconded to approve the following consent agenda items: September 14th regular meeting minutes; Treasurer and Investment report for October; monthly bills at $762,011.43; assignment of Maija Aho as UNC Girls Wrestling Coach; and October Enrollment at 409 students K-12 and 27 online for a total of 436. Motion carried unanimously.

Erickson moved, Frame seconded to approve the resolution accepting the following donations: $300 from Nimrod 69 Inc. to FFA for cleanup from Nimrod Jubilee Days; blood pressure cuff for Health Science classes from the Tangeman family; $500 from Tom & Kyle Schulz to Band; $500 from Tom & Kyle Schulz to Choir; and $500 from Tom & Kyle Schulz to SkillsUSA. The following members voted in favor: Arthur, Erickson, Frame, Huttunen, Kangas, Nelson, Olson; against: none; therefore, the resolution was duly adopted.

Arthur moved, Kangas seconded to approve the Assurance of Compliance with State and Federal Prohibiting Discrimination report noting that this report is completed for the state showing that the school district is in compliance with state and federal laws prohibiting discrimination and that we have policies on file in-house and submitted to the state ensuring we are in compliance with federal law pertaining to these compliance issues. Motion carried unanimously.

Olson moved, Arthur seconded to approve the first reading of the EMS-ESP Seniority list for 2026-2027 as presented. Motion carried unanimously.

Erickson moved, Huttunen seconded to approve the first reading of the 2025-2026 audit report presented by Brian Opsahl from the Brady Martz Audit Firm noting that it was a clean audit with minimal findings of segregation of duties, preparation of financial statements and material journal entries and noted that these findings are not uncommon for a district of our size. Motion carried unanimously.

Frame moved, Olson seconded to approve the MSHSL grant resolution noting that the MSHSL was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts and assist schools in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts program. The following members voted in favor: Arthur, Erickson, Frame, Huttunen, Kangas, Nelson, Olson; against: none; therefore, the resolution was duly adopted.

Kangas moved, Frame seconded to approve the eLearning plan for school year 2026-2027 noting that plan includes using the five elearning days first in case of inclement weather to avoid having to make adjustments to the school calendar at the end of the year. Motion carried unanimously.

Olson moved, Frame seconded to approve to start the November 9th regular meeting at 7:00 p.m. in the District Office. Motion carried unanimously.

Kangas moved, Erickson seconded to approve the request for fireworks displays put on by Andy Huhta with no cost to the school and appropriate insurance coverage by the pyrotechnic company. Motion carried unanimously.

Arthur moved, Kangas seconded to adjourn the regular meeting at 7:38 p.m. Motion carried unanimously.

JoAnn Olson
Clerk of Sebeka School District