MINUTES OF THE BOARD OF EDUCATION
Independent School District No. 820
Sebeka, MN 56477
Regular meeting Monday, July 13, 2026

The regular meeting was called to order at 6:00 p.m. with the following members in attendance: Jeannie Arthur, Nate Erickson, Kayla Frame, Cheri Kangas, Eric Nelson and JoAnn Olson (virtually). Absent: Rodney Huttunen, Also present were Superintendent Dave Kerkvliet; Business Manager Holly Paulson; staff member Melissa Koch; Community member Jenny Hoppe, Todd Rapp from Rapp Strategies and Review Messenger Reporter Dave Hanson.

NOTE: All motions will be by roll call vote due to JoAnn Olson attending virtually.

Arthur moved, Kangas seconded to approve the agenda with the additions of 7.5.1 Approve Kindergarten Long Term Substitute Maureen Dragseth; 7.5.2 Approve Part Time Custodial Assistant Vicki Makela; 7.5.3 Approve Secondary Math Position David Johnson; and 9.9 Consider 4-month contract with Rapp Strategies. The following voted in favor: Arthur, Erickson, Frame, Kangas, Nelson and Olson (virtually); against: none; absent Rodney Huttunen; therefore, the motion passed unanimously.

Business Manager Holly Paulson reported that all Title I,II and IV funds and the final REAP draw have been claimed through June 30th; PCORI Fees have been calculated for IRS form 720; completed summer payrolls and working on the FY2027 payroll setups; prepared and submitted the 2nd quarter payroll reports; working on the LTFM 10-year plan to be approved; and working on required documents for the FY2026 audit and noted that audit week will be the week of July 27th.

Principal Westberg's report included information regarding that a grant was received for our Capti ReadBasix testing noting that this grant will be used to cover the cost for grades 3-8 and will need to test three times a year.

Superintendent Kerkvliet reported on Minnesota's Permanent School Trust Fund which is a fund that supports school districts without raising individual income or property taxes and noting that there will be a question on the ballot in November to be voted on whether the Minnesota Constitution be amended to increase the funding going to all school districts from the permanent school fund. Superintendent Kerkvliet and Superintendent Kjos wrote a joint article in the Review Messenger in favor of this; reviewed updates from MREA (noting that the MREA summit will be held on November 15th-17th at Craguns), MDE, MASA (noting that the development and success of Sebeka School's Trojan Career Pathways is being featured in a MASA education article publication); and policy updates from MSBA; custodians have busy with summer projects; received $9,630 from an insurance claim to support the repair of a compressor on rooftop unit #8; noted that Tom Komppa has agreed to be our head custodian as he has completed his "Chief' boilers license; acquired ten (10) used high school cafeteria tables from Staples High School for $4,000; insurance policies are in place for the transportation department; Dee found minutes from 1984 where the Sebeka School Board approved a motion to sign a "Quit Claim Deed" to give the City of Sebeka the land to proceed with a pool construction project; working on putting items for sale on the Public Service site which is a government service provider to assist government entities with the legal auction sale of items and noted that there is no cost for the service; will stay with March McLennan Agency for our Workman's Comp insurance; provided a partner letter of support to Wadena County Public Health and the CHAMP Coalition to support a grant they are working on to support the STOP Act project to help educate and support reducing the problem of underage alcohol consumption; received a thank you from Holly Paulson for the tree gift certificate to plant in honor of her mother; attended meetings at Sourcewell, Freshwater and the Minnesota Lead CTE cohort; thanked Heidi Huotari for her work on acquiring the Pathway II grant in the amount of $37,500 to support our preschool program; sent in all necessary Out of Field Permissions for the upcoming school year to keep the district in compliance with PELSB.

Under Discussion Item 6.1, Superintendent Kerkvliet reviewed Minnesota's Permanent School Trust Fund noting that a question regarding a constitutional amendment will be on the general election ballot this fall regarding to increase the funding going to all school districts from the permanent school fund which is a fund that supports school districts without raising individual income or property taxes.

Under Discussion Item 6.2, Todd Rapp from Rapp Strategies was present to discuss his companies help with strategic counsel and communications services to help with school referendums.

Frame moved, Arthur seconded to approve the following consent agenda items: the June 8th regular meeting minutes; Treasurer & Investment report for July; monthly bills at $762,924.78; authorization to participate in Federal and State School Breakfast/Lunch and Kindergarten Milk Program; assignment of Maureen Dragseth as Kindergarten Long Term Substitute; Assignment of Part Time Custodial Assistant Vicki Makela; and assignment of David Johnson as secondary math teacher for the 2026-2027 school year. The following voted in favor: Arthur, Erickson, Frame, Kangas, Nelson and Olson (virtually); against: none; absent Rodney Huttunen; therefore, the motion passed unanimously.

Kangas moved, Erickson seconded to approve the second reading of the 2026-2027 initial budget showing revenues at $7,796,921.13 and expenditures at $8,116,717.68 with a deficit of $319,796.55. The following voted in favor: Arthur, Erickson, Frame, Kangas, Nelson and Olson (virtually); against: none; absent Rodney Huttunen; therefore, the motion passed unanimously.

Erickson moved, Huttunen seconded to approve the resolution accepting the following donations: $500 from Todd-Wadena Roundup for tablets for the Track program and $250 from Wadena 2386 BPO ELKS Game Fund to Summer School. The following members voted in favor: Arthur, Erickson, Frame, Kangas, Nelson, Olson (virtually); against: none; absemt: Huttunen; therefore, the resolution was duly adopted.

Kangas moved, Frame seconded to approve technical updates to MSBA policies. The following voted in favor: Arthur, Erickson, Frame, Kangas, Nelson and Olson (virtually); against: none; absent Rodney Huttunen; therefore, the motion passed unanimously.

Kangas moved, Arthur seconded to approve the substantive updates for MSBA policies. The following voted in favor: Arthur, Erickson, Frame, Kangas, Nelson and Olson (virtually); against: none; absent Rodney Huttunen; therefore, the motion passed unanimously.

The Board reviewed the following milk bids received from Prairie Farms and Cass Clay and noted that Ten Finns would not be bidding on milk products for schools:

Name of Bidder	**Cass Clay Kemps**		**Prairie Farms Land O' Lakes**	
	Esc.	**Firm**	**Esc.**	**Firm**
1% Milk	**.378**		**.323**	**.323**
1% Chocolate	**.389**		**.355**	**.355**
Lactose Free Milk	**.59**		**.79**	**.79**

Nelson moved, Kangas seconded to approve the firm bid for milk products from Prairie Farms for the 2026-2027 school year. The following voted in favor: Arthur, Erickson, Frame, Kangas, Nelson and Olson (virtually); against: none; absent Rodney Huttunen; therefore, the motion passed unanimously.

Nelson moved, Arthur seconded to approve the following fees for the 2026-2027 school year: **Breakfast/Lunch Prices**: Pre-K-12 Free Breakfast and Lunch; Adult Breakfast $2.50; Adult Lunch-$5.25 or minimum required by FNS; Milk $.40/carton; **Sub Teacher pay:** $170 for a Full day - $85 for a half day; **Food Service Sub Pay -** based on Step 1 of ESP pay scale, **Paraprofessional sub pay -** based on Step 1 of ESP pay scale; **Custodian Sub Pay**-based on Step 1 of ESP pay scale; **Office Sub pay**-based on Step 1 of ESP paraprofessional pay scale; **Ticket Taker Pay** - $12.00/hour or $36.00 per game whichever is greater; **Supervision** - $12.00/hour or $36.00 per game whichever is greater; **Activity Admission Fees-**Sebeka students and staff free; Senior citizens age 65+ free; Adults $8.00, Students $5.00; Season tickets for adults $50/year/adult ticket. The following voted in favor: Arthur, Erickson, Frame, Kangas, Nelson and Olson (virtually); against: none; absent Rodney Huttunen; therefore, the motion passed unanimously.

Erickson moved, Nelson seconded to authorize a resolution relating to increasing the general education revenue of the school district and calling an election thereon to increase its general education revenue by $842 per adjusted pupil unit and noted that the additional revenue will be used to finance school operations. The following voted in favor: Arthur, Erickson, Frame, Kangas, Nelson and Olson (virtually); against: none; absent Rodney Huttunen; therefore, the resolution was duly adopted.

Erickson moved, Frame seconded to approve expenditures for the 2026-2027 school year through the 2036-2037 school years in the 10-year Long Term Facilities Maintenance Fund. The following voted in favor: Arthur, Erickson, Frame, Kangas, Nelson and Olson (virtually); against: none; absent Rodney Huttunen; therefore, the motion passed unanimously.

Erickson moved, Kangas seconded to approve the first reading of the elementary and high school handbooks. The following voted in favor: Arthur, Erickson, Frame, Kangas, Nelson and Olson (virtually); against: none; absent Rodney Huttunen; therefore, the motion passed unanimously.

Frame moved, Erickson seconded to approve a 4-month contract beginning July 15th and ending November 15th in the amount of $4800 per month with Rapp Strategies to help with strategic counsel and communications services for the November referendum election. The following voted in favor: Arthur, Erickson, Frame, Kangas, Nelson and Olson (virtually); against: none; absent Rodney Huttunen; therefore, the motion passed unanimously.

Arthur moved, Kangas seconded to adjourn the regular meeting at 7:44 p.m. The following voted in favor: Arthur, Erickson, Frame, Kangas, Nelson and Olson (virtually); against: none; absent Rodney Huttunen; therefore, the motion passed unanimously.

JoAnn Olson
Clerk of Sebeka School District