

Independent School District No. 820  
Sebeka, MN 56477  
Regular meeting Monday, August 11, 2025

The regular meeting was called to order at 6:00 p.m. The following members were in attendance: Jeannie Arthur, Nate Erickson, Eric Nelson and JoAnn Olson. Absent Kayla Frame, Rodney Huttunen and Cheri Kangas. Also present were Superintendent Dave Kerkvliet; K-12 Principal Amie Westberg and Business Manager Holly Paulson (virtually); staff member Melissa Koch; and Review Messenger Reporter Dave Hanson.

Olson moved, Arthur seconded to approve the agenda with the addition of 7.5.4 Resignation of JV GBB Coach Randy Nielsen and 9.7 Date change for October Board meeting. Motion carried unanimously.

Business Manager Holly Paulson reported that all auditor requested documents have been completed and submitted to Brady Martz for the FY2025 audit; will be finalizing FY25 in MEGS and noted that there will be a carryover of \$2,512.18 in Title I funds and \$801.54 in Title II funds; entered Career and Tech actual expenditures for FY2025 into the Levy System; prepared and submitted 2nd quarter payroll reports; submitted FY25 Workers Compensation Audit information; entered the Health and safety actual FY25 and budgets for FY26 and FY27 and noted that the amounts are used in the Levy Certification process; submitted the LTFM 10-year plan (Long Term Facilities Maintenance) to MDE and is starting to prepare for the beginning of the 2025-2026 school year.

Jon Lillquist's Activities Director report included the following: Fall Coaching Assignments: Volleyball: Head Coach Becca Pulju; JV Coach Emily Crabb; C-Team Coach Miranda Jansson; and Jr. High Coach Nikki Ament; Football: Head Coach Tanner Burgau; Assistant Coaches Thor Johnson and Tom Smith; and Jr. High Coaches Jeff Lake and Chris Arthur; Cross Country: Co-Head Coaches Nick Jasmer and Ed Heltunen and Jr. High Coach Nicole Oyster; Football Cheerleading Advisor Sarah Kuschel; and noted that all Fall sports started practice on August 11<sup>th</sup>.

Principal Westberg reported on the Fall Inservice agenda noting that all teachers can use the week of August 18<sup>th</sup> through the 22<sup>nd</sup> or August 29<sup>th</sup> for their floating days; new teachers will have two days on Wednesday, August 20<sup>th</sup> and Thursday, August 21<sup>st</sup> and all teachers will start on Monday, August 25<sup>th</sup>; noted that Mr. Adams, Mrs. Adams, Mrs. Rasmussen and Mrs. Seieroe all attended an AVID conference on July 29<sup>th</sup> through August 1<sup>st</sup> in San Diego with expenses paid through Sourcewell; attended a Sourcewell Educator Summit on August 5<sup>th</sup> & 6<sup>th</sup> with Mrs. Koch, Mrs. Seieroe, Ms. Klipping, and Mrs. Oyster; starting to register new students; and has been asked to be on the MDE Principal Advisory group.

Superintendent Kerkvliet reported on the solar project noting that Solar Connections will be installing it and having it up by mid-September; attended the MASA/MDE Back to School Conference; noted that the MREA Conference will be held November 16<sup>th</sup> – 18<sup>th</sup>; custodial summer projects are being completed; Food Service Director DeAnn Evans is busy setting up the new meal planning software; Transportation Supervisor Anni Olson has reduced our 10-route bus route to nine routes and Transportation Mechanic Casey Strayer has been getting the vehicles ready for the new school year; signed agreements with Sourcewell, CLC College in the Schools/Concurrent Enrollment and MState PSEO; noted that branding and advertising is taking place for our Strategic plan and has completed all "Out of Field" paperwork for any PELSB license issues.

Under Discussion Items, Superintendent Kerkvliet reviewed his goals, updates and reflections from 2024-2025 which included budget, Emergency Crisis Plan, Strategic Plan, and Professional Development and reviewed beginning of the year details for the 2025-2026 school year.

Erickson moved, Olson seconded to approve the following consent agenda items: minutes of the 07/14/2025 regular meeting; Treasurer and Investment report for August; monthly bills at (\$672,751.57); resignation of Jr. High Softball Coach Emily Crabb; Fall Coaching Assignments: **Volleyball:** Head Coach Becca Pulju; JV Coach Emily Crabb; C-Team Coach Miranda Jansson; and Jr. High Coach Nikki Ament; **Football:** Head Coach Tanner Burgau; Assistant Coaches Thor Johnson and Tom Smith; and Jr. High Coaches Jeff Lake and Chris Arthur; **Cross Country:** Co-Head Coaches Nick Jasmer and Ed Heltunen and Jr. High Coach Nicole Oyster; **Football Cheerleading Advisor:** Sarah Kuschel; assignment of K-12 Administrative Assistant Kristy Steinke; and resignation of JV Girls Basketball Coach Randy Nielson. Motion carried unanimously.

Arthur moved, Erickson seconded to approve the second reading of the elementary and secondary handbooks which includes the updated No Cell Phone policy for the school year 2025-2026 as presented. Motion carried unanimously.

Erickson moved, Olson seconded to approve the resolution accepting the following donations: 1. Backpacks and school supplies donated by Beverly Richard. The following members voted in favor: Erickson, Nelson and Olson; absent: Frame, Huttunen and Kangas; therefore, the resolution was duly adopted.

Erickson moved, Arthur seconded to approve a resolution stating the intention of the school board to issue general obligation facilities maintenance bonds, Series 2026A, in the maximum aggregate principal amount of \$475,000 and taking other actions with respect thereto and noting that it will provide financial assistance to take care of the older roof sections and the intent resolution is the first step that needs to be taken to be able to utilize the new LTFM roof funding expansion tool. The following members voted in favor: Erickson, Nelson and Olson; absent: Frame, Huttunen and Kangas; therefore, the resolution was duly adopted.

Arthur moved, Olson seconded to approve the Post-Issuance Debt Compliance Procedures noting that it applies to qualifying debt obligations issued by the District and allowing the business manager to perform the procedures for all of the District's outstanding debt obligations. Motion carried unanimously.

Olson moved, Erickson seconded to approve the Truth in Taxation hearing date for Monday, December 8, 2025 in the District Office. Motion carried unanimously.

Arthur moved, Erickson seconded to accept the bid of \$10,009 from Darwin Lillquist for the 1979 Massey Ferguson 230 utility turf diesel tractor with a 90" 3-point mower deck and 5' blade and noted that no bids were received for the lawn vacuum. Motion carried unanimously.

Erickson moved, Olson seconded to approve changing the Monday, October 13<sup>th</sup> board meeting to Tuesday, October 14<sup>th</sup> at 6:00 p.m. in the District Office due to the Columbus Day Holiday/Indigenous Persons Day. Motion carried unanimously.

Olson moved, Arthur seconded to adjourn the regular meeting at 7:13p.m. Motion carried unanimously.

JoAnn Olson  
Clerk of Sebeka School District