

MINUTES OF THE BOARD OF EDUCATION  
Independent School District No. 820  
Sebeka, MN 56477  
Regular meeting June 10, 2024

The regular meeting was called to order at 6:02 p.m. The following members were in attendance: Nathan Erickson, Kayla Frame, Charles Funk, Rodney Huttunen Cheri Kangas, and Eric Nelson (virtually). Absent: JoAnn Olson. Also present were Superintendent Dave Kerkvliet; Principal Amie Westberg; Business Manager Holly Paulson; staff members Nikki Ament and Melissa Koch.

Frame moved, Huttunen seconded to approve the agenda as presented. Motion carried unanimously.

Under Visitor and Delegation Comments, Nikki Ament presented information regarding the 2023-2024 Q-Comp program. She reviewed Q-Comp positions and terms of the coordinator position, Peer Coaches and Data Team; PD's and PLC's offered; PLC Book Study, resources available, observation schedule and survey results.

Under Board Reports, it was noted that the Facilities Committee met on May 28<sup>th</sup> and June 6<sup>th</sup> to continue discussion on the solar project and review bids received.

Business Manager Holly Paulson reported that she had submitted the Career and Tech FY2025 budget and is working on year end items.

Principal Westberg noted that the Local Literacy Plan (formerly Read Well by Third Grade) was submitted to MDE; Summer school for 7<sup>th</sup>-8<sup>th</sup> graders will start on June 10<sup>th</sup> and will be offered for 6 days to accommodate schedules noting that Mr. Adams will be running it again this year; will be attending the Sourcewell Leadership Retreat on June 17<sup>th</sup> & 18<sup>th</sup> and will be using this time to meet as an MTSS team, finish the MnMTSS handbook and solidify our Tier 2 & 3 interventions for literacy, math and behavior and will also use the time to create universal expectations throughout the school.

Superintendent Kerkvliet reported on the Warrior Mascot appeal noting that he had received an email from Commissioner Willie Jett with updates and met on the phone with Commissioner Jett to provide perspective on the issue. updates from MREA, MSBA noting that the Summer Seminar will be held on August 5<sup>th</sup>, MASA and working on Title Grants on MDE in the MEGS system for SY24-25; Custodial Department is beginning summer projects; MSBA Policy updates noting minor language changes for Policy #506 Student Discipline, #507 Corporal Punishment & Prone Restraint; and #514 Bullying Prohibition; received one bid for one of the kitchen items; received a thank you from BPA students who attended the BPA Nationals in Chicago; Greyson Byman Golf Benefit on June 14<sup>th</sup>; completed employee evaluations for each department head and teachers that he was assigned; thanked Jeannie Arthur for replacing our recess wheelchair; Health and Safety Committee met on May 21<sup>st</sup> noting two minor incidents on the OSHA log and one of the slides needs to be replaced at the playground; highlights of the Office of Civil Rights annual reports and their efforts to ensure civil rights compliance among all recipients of federal funds; recap from Nicole Johnson on our social media platforms; and attended meetings at Freshwater, Sourcewell and Wadena County Family Services Collaborative.

Under Discussion Items, Superintendent Kerkvliet noted that we had received 13 bids for the solar project and the Facilities Committee has been meeting to go over the bids; met with Holly Paulson and Ehlers and Associates regarding funding options for large projects noting that with inflationary cost, declining enrollment, aging roof sections, ongoing technology needs and transportation needs that we may have to consider some type of referendum for help or face large cost containments noting that Ehlers is putting together a few proposals for different financing options; working on renewal bids for school insurance from our current carrier of EMC and also Vaaler Insurance and noted that as a part of our MSBA membership, they provide a document/survey as a tool for school board members to self-evaluate themselves.

Huttunen moved, Kangas seconded to approve the following consent agenda items with the exception of 7.5.4 Resignation of Paraprofessional Cathy Baumgart: May 14<sup>th</sup> regular school board minutes; Treasurer and Investment report for June; monthly bills at \$814,560.48; Call for milk bids; MSBA, MREA, MASA, MESPA, AND LCSC Annual dues for FY2024-2025; assignment of Kristena Richmond as Long Term Substitute for Kindergarten for the 2024-2025 school year; assignment of Ryan Tuorila as High School Special Education for the 2024-2025 school year; resignation of Paraprofessional Missy Wattenhofer and thanked her for her years of service to Sebeka School; assignment of K-12

Administrative Assistant Jackie Loeffen; Summer Rec Workers Sammi Stevens, Jaylin Lillquist, Vyolette Lysne, Hayden Haman and part-time/subs Parker Kiser and Max Lake; and assignment of MARSS/EdFi Coordinator Heidi Mattson. Motion carried unanimously.

Funk moved, Huttunen seconded to approve the resignation of Paraprofessional Cathy Baumgart with regret and thanked her for her 34 years of service to Sebeka School. Motion carried unanimously.

Erickson moved, Frame seconded to approve the MSBA Policy Updates of #506 Student Discipline, #507 Corporal Punishment & Prone Restraint; and #514 Bullying Prohibition all with minor language changes. Motion carried unanimously.

Frame moved, Kangas seconded to approve the second reading of the MARSS/EdFi Coordinator Job description as presented. Motion carried unanimously.

Huttunen moved, Erickson seconded to approve the second reading of the final budget revisions for fiscal year 2024 showing revenues at \$8,177,920 and expenditures at \$7,950,532.

Frame moved, Kangas seconded to approve a resolution accepting the following donations: BPA Nationals \$800.00 from Menahga VFW and Class of 2025 - \$50.00 from Hilda Mary Schoon for Day of Caring. The following members voted in favor: Erickson, Frame, Funk, Huttunen, Kangas; against: None; absent: Nelson and Olson; therefore, the resolution was duly adopted.

Erickson moved, Frame seconded to approve changing the time for the December 9<sup>th</sup> school board meeting from 6:00 p.m. to 5:00 p.m. to accommodate for the Choir concert. Motion carried unanimously.

Frame moved, Huttunen seconded to approve a stipend of \$50/game for a total of \$700 to be paid for the six games that were played in 2022-2023 at the Nimrod baseball field and eight games this year that were played at the Nimrod baseball field. Motion carried unanimously.

Funk moved, Frame seconded to approve Superintendent Kerkvliet's formative goals and evaluation and reflections for the 2023-2024 school year with a high degree of satisfaction. Motion carried unanimously.

Huttunen moved, Frame seconded to approve the first reading of the 2024-2025 budget showing revenues at \$7,805,223 and expenditures at \$8,174,586.23 with deficit spending of \$369,363.23. Motion carried unanimously.

Frame moved, Erickson seconded to approve a bid for a 20-quart bench mixer from Hobart in the amount of \$2,125. Motion carried unanimously.

Erickson moved, Frame seconded to approve a resolution establishing dates for filing affidavits of candidacy noting that the period for filing affidavits of candidacy for the Office of School Board member of Independent School District No. 820 shall begin on Tuesday, July 30, 2024, and shall close at 5 o'clock p.m. on Tuesday, August 13, 2024 with the general election held on Tuesday, November 5, 2024 and at that election, three (3) members will be elected to the School Board for a term of four (4) years each. The following members voted in favor: Erickson, Frame, Funk, Huttunen, Kangas; against: None; absent: Nelson and Olson; therefore, the resolution was duly adopted.

Frame moved, Kangas seconded to adjourn the regular meeting at 7:49 p.m. Motion carried unanimously.