

MINUTES OF THE BOARD OF EDUCATION
Independent School District No. 820
Sebeka, MN 56477
Regular meeting Monday, August 14, 2023

The regular meeting was called to order at 7:05 p.m. The following members were in attendance: Nate Erickson, Kayla Frame, Charles Funk, Rodney Huttunen, Cheri Kangas, and JoAnn Olson. Absent Eric Nelson. Also present were Superintendent Dave Kerkvliet; K-12 Principal Amie Westberg, Business Manager Holly Paulson; staff members Jerome Meyer, Melissa Koch and Thad Schulz and Review Messenger Reporter Tim Bloomquist.

Frame moved, Huttunen seconded to approve the agenda with the addition of 6.4 MSBA Summer Seminar Report. Motion carried unanimously.

Dan Huebsch from Wadena County Community Concern for Youth presented information regarding the CCY program noting that CCY helps with mentorship, job placement, organization, school/family/mental health concerns, schoolwork, encouraging extra-curricular events, and being active in communities; the funding for CCY comes from Cities, Schools, Grants and Community Corrections; reviewed program statistics for the 2022-2023 school year; noted that the "Truancy Mediation" was utilized for the full year; did presentations on Sexting, Social Media, Vaping/Tobacco, Bullying, Internet/App Safety; working collaboratively with families, schools and community; helps with CCY activities, community garden and Tickets for Kids.

Business Manager Holly Paulson reported that all auditor requested documents have been completed and submitted to Brady Martz for the FY2023 audit; PERA Exclusion report has been submitted, Workers Compensation Audit information has been submitted for FY2023; setting up FY2024 payroll for the settled contracts; and all accounts in SERVS (Title and ESSERs) have been balanced for FY2023 and forwarded to FY2024 (Title I-\$10,740.05; Title II-\$587.06; Title IV-\$767.03; ESSER II Fin 155-\$9,857.34; ESSER III Fin 160-\$160,003.03; and ESSER III Fin 161-\$87,817.00)

DOS/AD Jon Lillquist's Activities Director report included the following Fall coaching assignments: **Football** – Bryson Vasey and Tanner Burgau as Co-Head Coaches, JV Coach Tom Smith and Jr. High Coaches Jeff Lake and Thor Johnson; **Football Cheerleading** - Sarah Kuschel; **Volleyball** - Head Coach Becca Pulju, Co-JV coaches Jon Lillquist and Alicia Strayer, Emily Crabb as C-team coach and Jr. High coach Vicki Lake and one position open; **Cross Country** - Nicole Oyster and Nick Jasmer as Co-Head coaches and Katie Smith as Jr. High coach; It was also noted that football started on 08/07/23 due to having a zero week; and Cross Country and Volleyball start on 08/14/2023.

Principal Westberg reported on the Fall Inservice agenda noting that new teachers will have one day on Wednesday, August 23rd and all teachers will start on Monday, August 28th; attended a MESPA Northern Division meeting where discussion was held on how schools will be interpreting all the new policies and a virtual meeting with MASSP and MESPA's attorney to learn more about the new statutes and policies; attended three days of LETRS training with Mrs. Crabb, Mrs. Strayer, Mrs. Connor, Ms. Drury, Mrs. Oyster, Mrs. Lindroos, Mrs. Rasmussen and Mrs. Tumberg; paraprofessionals are now required to have 8 hours of training prior to the first day of school or within 30 days of hiring; will be having a Leadership meeting to discuss plans for the first day of school and the upcoming school year; new legislation for classes shows that beginning with our 9th grade class that they must have Civics and Personal Finance in grades 11-12, beginning 2026-27 we must offer an Ethnic Studies course in high school and in 2027-28 we have to provide ethnic studies instruction to our elementary and middle school students; for the READ Act, Fastbridge was chosen as one of the dyslexia screeners, all literacy specialists, interventionists and literacy teachers will need training by July 1, 2025 and by August 30, 2025, school districts must employ or contract with a literacy lead and all other teachers are to be trained by July 1, 2027; the quarterly Career Pathways meetings start on August 17th and a new program called Schoolinks will be implemented and noted that Mrs. Seieroe and Mr. Haag will be joining the group; and Mr. Meyer, Mrs. Lake, Mr. Kiser and Mrs. Ament will have training for Metier noting this program will help students have a jump start on who they are, how they think and what their interests are and also noted that this program will be implemented for grades 5-7 this school year and add in 8th grade next school year.

Superintendent Kerkvliet reported on Summer School and Targeted Services ended on July 27th and congratulated the summer school staff and Mrs. Dragseth for her coordination of the program and Chris Burlingame for the food service implementation during summer school; summer band has one parade left in Nimrod on September 2nd; Babe Ruth Baseball took 2nd place at the Babe Ruth State Tournament; a football camp was held for approximately 200 area students in grades K-6 with KJ Osborn from the Minnesota Vikings; wrestling camp held with guest coaches; and Sebeka Fishing team continues league fishing with area schools; reviewed updates from MREA noting that the MREA Fall Conference will be held November 12th - 14th, MSBA-attended the Summer Seminar along with Mr. Funk, MASA-attended the first meeting of the "Great Start Cohort" on July 26th and MDE-attended the school year "Kick Off"; reviewed policy updates from MSBA; Pairing meeting held in Menahga on August 14th; completed "Out of Field" paperwork for any PELSB license issues; met with Sourcewell to review program and services; met with Freshwater to review resources and services provided; attended the Wadena County DAC open house, reviewed Fall sports coaches; renewed contract with M-State for PSEO and a 3-year contract with LCSC for Health and Safety services; and custodial summer projects are being completed.

Under Discussion Items, Mr. Kerkvliet reviewed the beginning of the year plans; future options for an operating levy and student support personal aid for an opportunity for a social worker position.

Olson moved, Kangas seconded to approve the following consent agenda items: minutes of the 07/10/2023 regular meeting; Treasurer and Investment report for August; monthly bills at (\$505,231.60); Fall coaching assignments: **Football** - Bryson Vasey and Tanner Burgau as Co-Head Coaches, Assistant coach Tom Smith, and Jeff Lake and Thor Johnson as Jr. High coaches; **Volleyball** - Head Coach Becca Pulju, Co-JV coaches Jon Lillquist and Alicia Strayer, Emily Crabb as C-team coach and Vicki Lake as Jr. High coach with one open position; **Cross Country** - Nicole Oyster and Nick Jasmer as Co-Head coaches and Katie Smith as Jr. High coach; assignment of DeAnn Evans as Food Nutrition Manager; assignment of Arrysa Kessler as Paraprofessional; assignment of Nicole Johnson as Publicity Director; assignment of Patricia Trombley as Paraprofessional; assignment of Lois Rathcke as Bus Driver; assignment of Elizabeth Hillukka as School Patrol Advisor; assignment of Nikki Ament as Math Masters Coach; assignment of Becca Pulju and Jenny Lillquist as Co-Prom Advisors; assignment of Andrea Amundson as Concessions Supervisor; assignment of Stephney Maloney as Paraprofessional; and lane change request from Tom Smith from BA+60 to MA+45. Motion carried unanimously.

Frame moved, Olson seconded to approved the assignment of Sarah Kuschel as Football Cheerleading advisor. Funk abstained. Motion carried.

Huttunen moved, Erickson seconded to approve the second reading of the elementary and secondary handbooks for the school year 2023-2024 as presented. Motion carried unanimously.

Olson moved, Frame seconded to approve the second reading of the 2023-2024 Literacy Plan as presented. Motion carried unanimously.

Olson moved, Huttunen seconded to approve the Truth in Taxation hearing date for Monday, December 11, 2023 in the District Office with the regular meeting to follow. Motion carried unanimously.

Frame moved, Kangas seconded to approve substitute teacher pay at \$150 per day; Substitute pay for Custodial, Paraprofessionals and Food Service at Step 1 of the ESP pay scale; Substitute Office Staff pay at Step 1 of the Paraprofessional ESP pay scale; Activity Fees at \$5.00 for Adults, \$3.00 for students from area schools and Sebeka staff and students Free, Senior Citizens 60+ Free; ticket taker pay at \$12.00 per hour or \$36 per game whichever is greater; Supervisors at \$11.00 per hour with a minimum of 3 hours; and breakfast and lunch for K-12 students Free and adult price for lunch at \$5.00 and milk at \$.40 per carton. Motion carried unanimously.

Erickson moved, Frame seconded to approve a first reading of legislative changes to the policies from MSBA. Motion carried unanimously.

Huttunen moved, Olson seconded to approve an amount of \$300 for a one-half day and \$600 for a full day of superintendent transition assistance from Mr. Fjeldheim. Motion carried unanimously.

Frame moved, Kangas seconded to approve an hourly rate of \$14.00 per hour for the position of technology assistant. Motion carried unanimously.

The Board tabled item 9.6 Consider Social Worker Position using Student Support Personnel Aid.

Erickson moved, Kangas seconded to approve this resolution accepting donations in the amount of \$400 to the Band from Menahga Concrete Products for marching in the Midsummer Parade; \$250 from Sebeka C&C for marching in the Red Eye River Days; and \$500 from Knob Hill Sportsman's Club for Summer School for materials for a summer school project making bird houses. The following members voted in favor: Erickson, Frame, Funk, Huttunen, Kangas, Olson; against: none; absent: Nelson; therefore the resolution was duly adopted.

Huttunen moved, Erickson seconded to approve the application for the Warrior Mascot Exemption. Motion carried unanimously.

Frame moved, Olson seconded to adjourn the regular meeting at 9:06 p.m. Motion carried unanimously.

JoAnn Olson
Clerk of Sebeka School District