

MINUTES OF THE BOARD OF EDUCATION  
Independent School District No. 820  
Sebeka, MN 56477  
March 13, 2023

The regular meeting was called to order at 6:00 p.m. with the following members were in attendance: Nathan Erickson, Kayla Frame, Charles Funk, Rodney Huttunen, Cheri Kangas, Eric Nelson and JoAnn Olson. Also present were Superintendent Dave Fjeldheim; Principal Amie Westberg, Business Manager Holly Paulson, DOS/AD Jon Lillquist; staff members Nikki Ament, Ruth Johnson, Elizabeth Hillukka, Melissa Koch and Dave Kerkvliet; and Review Messenger Reporter Tim Bloomquist.

Frame moved, Funk seconded to approve the agenda with the additions of 7.5.6 Resignation of Special Education Instructor Jane Geiser. Motion carried unanimously.

Principal Westberg reported on the following for Student Council noting that Student Council sold “Bubblers for your Boo”; on Friday, March 17<sup>th</sup>, Student Council will be hiding leprechauns throughout the school and if a student finds one, they can bring it to Mrs. Kern for a treat and bingo will also be played during Advisory; they will be doing the NCAA bracket challenge for students who are interested; and would like to plan an activity night for students.

Business Manager Holly Paulson reported that she has completed and submitted the ACA 1095 Forms for 2022 to the IRS; updated information on HITA for the district’s health insurance plans; has received Supply Chain Assistance Funds in the amount of \$9,096.37 and it can be used to purchase dairy, vegetables and fruit; has submitted the SRSA (Reap Application) noting the amount of the award should be around \$19,894.00; completed a survey request from MREA and MASBO to estimate the impact of the legislative proposals on school districts; received the Workers Compensation modification rate of 1.35 for FY2024 from a rate of 1.62 for FY2023 noting that the rates are moving in the right direction; and was contacted by MDE to complete the ESSER and GEER survey for FY2022 spending breaking down the spending into ESSER II and ESSER III categories.

Dean of Students/AD Jon Lillquist reported that he had attended a Dean of Students network meeting at Sourcewell in February and a PRC AD meeting on March 8<sup>th</sup>; cell phone violations have decreased to six in February and one so far in March and there has been a decrease in tardies since the first quarter; Softball and Track started practice on March 13<sup>th</sup>; Baseball started conditioning throwing week on March 13<sup>th</sup> with the whole team starting practice on March 20<sup>th</sup>.

Principal Westberg reported that Elementary had about a 97% attendance for Parent/Teacher conferences on February 16<sup>th</sup> and had high attendance for 7<sup>th</sup> & 8<sup>th</sup> grade parents; staff development on March 27<sup>th</sup> will have a “STOP THE BLEED” presentation by Troy Mayer; information on the Career Pathways progress and possible Metier program information for grades 5-8; Kindergarten Round-up will be held on Monday, April 3<sup>rd</sup>; FFA Region II banquet will also be held on Monday, April 3<sup>rd</sup> during the day in the high school gym noting that there will be approximately 225 FFA members, guests and advisors from across North Eastern Minnesota during the hours of 10:00 a.m. - 2:00 p.m.; and MCA testing will begin the week of April 11<sup>th</sup> with math, week of April 17<sup>th</sup> for reading and week of April 24<sup>th</sup> for science.

Superintendent Fjeldheim reported on the February Budget and Economic Forecast from the Legislative sessions; discussed the snow day and the Monday after Easter noting that he will have teachers, paras and food service make up the snow day by documenting extra hours so they will not have to go an extra day at the end of the school year and school will be in session on Easter Monday; district reimbursement cost for SkillsUSA State Conference which will be held March 31<sup>st</sup> through April 2<sup>nd</sup>; Heidi Mattson has been working with RDO on a french fry sale fundraiser to be held at the school on Saturday, April 8<sup>th</sup> during the hours of 8:00 a.m. - 12:00 p.m. at a cost of \$10 per case; and the Custodial, Food Service and Transportation departments are all running smoothly.

Under Discussion Items, Superintendent Fjeldheim reviewed funding from ESSER Finance Code 161 for summer programs; discussion took place on targeting additional activities over the summer, additional support for students, transportation for students provided for summer school, and after school programs above and beyond targeted services for students; and reviewed several options for cost containment savings for the 2023-2024 school year and noted that no specific decisions were made as the administration will continue to review options, review enrollment numbers and bring a decision back to the board at a later date.

Funk moved, Olson seconded to approve the following consent agenda items: the February 13<sup>th</sup> regular meeting minutes and the February 21<sup>st</sup> special meeting minutes; Treasurer and Investment report for March; monthly bills at \$636,730.27; resignation from Paraprofessional Trudy Kreklau at the end of the 2022-2023 school year and thanked her for her 40 years of dedicated service to Sebeka School District and students of the district and wished her well on her retirement; resignation of Science Instructor/Interventionist Becky Salo at the end of the 2022-2023 school year and thanked her for her 28 years of

dedicated service to the Sebek School District and students of the district and wished her well on her retirement; resignation of Family and Consumer Science Instructor and FCCLA Advisor Norma Dissmore at the end of the 2022-2023 school year and thanked her for her 17 years of dedicated service to the Sebek School District and students of the district and wished her well on her retirement; resignation of Special Education Instructor Jane Geiser at the end of the 2022-2023 school year and thanked her for her 13 years of dedicated service to the Sebek School District and students of the district and wished her well on her retirement; resignation of School Patrol and Math Masters Advisor Nikki Ament at the end of the 2022-2023 school year and thanked her for her help in these areas; assignment of Mr. Dave Kerkvliet as superintendent of Sebek School for school years 2023-2024 through school year 2025-2026; and March enrollment at 466 (K-12).

Erickson moved, Huttunen seconded to approve the second reading of the 2023-2024 school calendar starting with new teachers one day during the week of August 21<sup>st</sup>; and the rest of the staff on August 28<sup>th</sup>-August 31<sup>st</sup>; first student day starting on Tuesday, September 5<sup>th</sup>; Christmas vacation beginning December 22<sup>nd</sup> through January 1<sup>st</sup>; school resuming on January 2<sup>nd</sup>; no school on Good Friday (March 29<sup>th</sup>) or Easter Monday (April 1<sup>st</sup>) Graduation on May 24<sup>th</sup>; last student day May 24<sup>th</sup> and last teacher day May 29<sup>th</sup>. Motion carried unanimously.

Funk moved, Frame seconded to approve an amount up to \$205,000 for capital expenditures noting that this is based on estimated revenue the district will receive from capital aid and levy and the aid and levy the district will receive for Long Term Facility Maintenance for the 2023-2024 school year. Motion carried unanimously.

Huttunen moved, Kangas seconded to approve amending the 2022-2023 school calendar showing Monday, April 10<sup>th</sup> as a student school day and having teachers and paras documenting extra hours for one of the snow days so they will not have to go an extra day at the end of the school year. Motion carried unanimously.

Olson moved, Erickson seconded to adjourn the regular meeting at 7:11 p.m. Motion carried unanimously.

JoAnn Olson  
Clerk of Sebek School District