

MINUTES OF THE BOARD OF EDUCATION
Independent School District No. 820
Sebeka, MN 56477
Regular meeting February 13, 2023

The regular meeting was called to order at 6:00 p.m. The following members were in attendance: Nathan Erickson, Kayla Frame, Charles Funk, Rodney Huttunen, Cheri Kangas, and JoAnn Olson. Absent: Eric Nelson. Also present were Superintendent Dave Fjeldheim; Principal Amie Westberg; Business Manager Holly Paulson; staff members Melissa Koch and Dave Kerkvliet; and Review Messenger Reporter Tim Bloomquist.

Frame moved, Kangas seconded to approve the agenda with the following additions: 6.6 Discuss Superintendent Interviews and 9.6 Action or Motion on Offering a Superintendent Contract. Motion carried unanimously.

Business Manager Holly Paulson reported on: W-2s were available online through SmartER for those that had consented and paper copies have been given to employees and were mailed out; ESSER III FIN 160 funds have been drawn in the amount of \$158,805.86 for October through December expenditures noting these funds include the HVAC system (final payment) and 2.5 FTE interventionists; draws for Title II for classroom size reductions and Title IV for mental health with Northern Pines have been drawn in the amounts of \$6,707.04 and \$1,111.11 and Title I in the amount of \$47,332.62 for October through December expenditures; for the HITA Process, the Request for Proposal was published for two weeks in the Review Messenger and send bid packages to BCBS, Health Partners through Sourcewell and our current Medica plans with MN Consortium with proposals due by 4:00 p.m. on March 15, 2023; working on ACA IRS Form 1095 C for calendar year 2022 to be distributed to employees by the end of February; and received notification that we will be receiving a third allocation of Supply Chain Assistance Funding for \$9,096.37 at the end of February.

Jon Lillquist's Dean of Students/Activities Director's report included: attended a Dean of Students Network at Sourcewell on February 9th and listed the Spring Sports Coaches as follows: Baseball - Head Coach Jeff Lake, Assistant Reggie Kiser, Junior High Tanner Burgau; Softball - Head Coach Jerome Meyer, Assistant Jon Lillquist (11/13) and Alicia Strayer (2/13), Junior High Emily Crabb; Track - Head Coach Tom Smith, Assistant Ed Heltunen, Assistant Connor Korvela, Junior High Katie Smith; Golf - Head Coach Tim Wurdock, Assistants Josh Roiko and Becca Pulju.

Principal Westberg reported on having a Career Exploration Day on February 16th for students in grades 7-12 and will have 20 speakers representing each area of the MN Career Fields; the Wellness Committee has been working on staff challenges noting January was a water consumption challenge and February a 10-minute stretching challenge and noting that if a staff member completes the challenge their name will be put in for a drawing for prizes. Prizes donated are from WCTA (promotional items), Alexa Johnson (chair massage for staff), AIM Chiropractic (discounted adjustments, 2 free adjustments, and one massage gun), Maslowski Wellness Center (two punch cards), Cheryl Hahn, Sebeka City Administrator, (one month gym subscription to Sebeka Fitness Center), and Pure Gold Nutrition of Wadena (five \$5 gift cards); attended the MESPA Conference; received \$150 in free school supplies from the Ambitious 4-H group; and reviewed the Safe Return to In-Person policy.

Superintendent Fjeldheim reported on class enrollments in the high school for the second semester; noted that the Legislative session began the week of January 3rd and will conclude no later than May 22nd and will keep board members informed of legislative issues through the session; District Reimbursement on costs for the BPA competition; working on some energy grants for the school; and Custodial, Transportation, and Food Service departments are all running smoothly.

Under Discussion Items, Board members and Mr. Fjeldheim reviewed sessions attended at the annual MSBA Convention and what they learned while in attendance with topics pertaining to school operations; Superintendent Fjeldheim thanked the school board for all they do for the students and staff and presented certificates to the school board members in recognition of School Board Recognition Month; Superintendent Fjeldheim also reviewed a list of capital expenditures for the 2023-2024 school year with items including sports uniforms for Football, Volleyball and BBB, roof repairs, replace second furnace at the bus garage; replace ceiling tiles in the '87 addition classrooms, recoat gym floors, and technology equipment noting that a list was reviewed and will be prioritized at a later date and a recommendation forthcoming to spend LTFM and Capital revenue on the priorities for the 2023-2024 school year; Mrs. Westberg noted that she had met with staff during the in-service day in January and suggestions were given for the new vision and mission statements and they will work on this during the in-service in March; The Board reviewed budget considerations for the 2023-2024 revenues and expenditures and will have a targeted amount for cost containments at the March board meeting; and the Board interviewed three candidates for the superintendent position on Friday, February 10th and recommended that a second interview be done for two of the candidates.

Huttunen moved, Frame seconded to approve the following consent agenda items: the January 9th reorganizational and regular meeting minutes and the February 6th Special meeting minutes; Treasurer and Investment report for February; monthly bills at \$698,807.85; Spring Sports Coaches: **Softball** - Head Coach Jerome Meyer, Assistant Jon Lillquist (11/13) and Alicia Strayer (2/13), Jr. High-Emily Crabb; **Baseball** - Head Coach Jeff Lake, Assistant Reggie Kiser, Jr. High-Tanner Burgau; **Track** - Head Coach Tom Smith, Assistant Connor Korvela, Assistant-Ed Heltunen, Junior High Katie Smith; **Golf** - Head Coach Tim Wurdock, Assistants Josh Roiko and Becca Pulju; and February enrollment at 465 students K-12. Motion carried unanimously.

Frame moved, Kangas seconded to approve the second reading of the 2022-2023 budget revisions as presented by Business Manager Holly Paulson showing revised revenues of \$7,446,744 and revised expenditures of \$7,791,942 and a projected deficit of \$345,198 for FY 2023 noting that this is an early budget revision knowing it will be adjusted when completed again in May. Motion carried unanimously.

Olson moved, Erickson seconded to approve the first reading of the 2023-2024 school calendar starting with new teachers to be determined the week of August 21st and all staff on August 28th through August 31st; first student day starting on September 5th; Graduation and last student day on May 24, 2024 and last teacher day May 29th and noting that feedback will take place over the next month and a final approval will take place as a second reading in March. Motion carried unanimously.

Huttunen moved, Frame seconded to approve and accept the request from EMS to reopen contract negotiations for school years 2023-2025. Motion carried unanimously.

Olson moved, Kangas seconded to approve and accept the request from EMS-ESP to reopen contract negotiations for school years 2023-2025. Motion carried unanimously.

Frame moved, Erickson seconded to approve the following donations received: \$500 from Lake Region Electric and \$500 from Dave and Kathy Fjeldheim for the Sebeka Scholarship Fund; and \$100 from Wadena VFW Auxiliary for the Angel Fund. The following members voted in favor: Erickson, Frame, Funk, Huttunen, Kangas, and Olson; against: none; Absent: Nelson. Therefore, the resolution was duly adopted.

Erickson moved, Frame seconded to approve the addendum of Service Agreement with Northern Pines for the remainder of the 2022-2023 school year to have a social worker in the building in the elementary noting that this contract is being paid with reserved Pandemic enrollment revenue that has to be used for mental health purposes and may continue next year providing the revenue is there to support the position. Motion carried unanimously.

Huttunen moved, Olson seconded to approve holding a second interview with two candidates for the superintendent position noting those interviews are scheduled to take place at a special board meeting on Tuesday, February 21, 2023 starting at 6:00 p.m. in the District Office. The motion passed on a 5-1 vote.

Huttunen moved, Frame seconded to adjourn the regular meeting at 7:27p.m. Motion carried unanimously.

JoAnn Olson,
Clerk of Sebeka School District