

MINUTES OF THE BOARD OF EDUCATION
Independent School District No. 820
Sebeka, MN 56477
Regular meeting Thursday, November 08, 2021

The regular meeting was called to order at 6:00 p.m. The following members were in attendance: Nate Erickson, Kayla Frame, Charles Funk, Russell Johnson, Eric Nelson and JoAnn Olson. Absent: Rod Huttunen. Also present were Superintendent Dave Fjeldheim; Principal Amie Westberg; Business Manager Holly Paulson; staff member Nikki Ament; Student Teacher Alyssa Brenny; Jeff Preuss from LCSC Health and Safety; and Review Messenger Reporter Roy Rudderforth.

Erickson moved, Johnson seconded to approve the agenda as presented. Motion carried unanimously.

Business Manager Holly Paulson reported on submission of Title I & Title II to SERVS; Auditors from Eide Bailly will present an Executive Summary of the 2020-2021 school audit; completed wage statements for employees and subs; will be receiving an estimated total funds of \$15,512 for Finance 163 Expand Summer Programming; and received a memo from Freshwater that they will be receiving American Rescue Plan funds and our district's amount available is \$19,812.67.

Principal Westberg reported on the School Store program has been successful for our teachers and school with gift cards for teachers reaching \$3,400 and the school has earned \$604.26; National Honor Society Induction Ceremony was held on November 3rd with 16 new inducted students; had a free virtual assembly with the Minnesota Vikings mascot, Viktor, regarding Viktor's Quest to STOP Bullying; attended a half-day workshop with Mrs. Crabb, Mrs. Rasmussen, and Mrs. Fultz regarding Kari Yates' book "Shifting the Balance" noting that the workshop focused on rethinking on how students are taught to read and helping students to learn how to sound out letters and blends; and will be participating in the Minnesota School of Excellence program.

Superintendent Fjeldheim reported on the Americanism program being held on Thursday, November 11th at 9:00 a.m.; the Health and Safety Committee held their first meeting on November 8th and noted that there were no major concerns at this time; reviewed free and reduced numbers equating to the Compensatory Revenue noting that due to providing free meals to all students again this year we are having a difficult time getting parents to complete the application form thus reducing our numbers for the Free and Reduced Compensatory Revenue; and Food Service, Custodial and Transportation departments have all been operating fairly well.

Under Discussion Items, Jeff Preuss, the school district's Health and Safety Coordinator from LCSC, was at the meeting to review what his job entails and to also report on the new regulations for health care workers. He noted that these requirements pertain to anyone who helps in the health office and is an addendum to the Return to School COVID Plan; Mr. Fjeldheim noted that things are looking much better now compared to the beginning of October with less staff and students missing due to COVID; Mrs. Westberg reviewed the E-Learning plan that was adopted in the fall of 2019 noting that this plan is a backup that will be used if we have more than two days of inclement weather where we need to dismiss school; and Mr. Fjeldheim noted that the MREA Fall Conference will be held Sunday, November 14th - Tuesday, November 16th.

Olson moved, Nelson seconded to approve the following consent agenda items: October 12th regular meeting minutes; Treasurer and Investment report for November; monthly bills at \$697,676.50; and November enrollment at 452 students K-12. Motion carried unanimously.

Derek Flanigan, auditor from Eide Bailly, presented the Executive Summary of the FY2021 audit. He reported that it was a clean audit with minimal findings of segregation of duties, preparation of financial statements and material journal entries and noted that these were findings that are not uncommon for a district of our size and noted that there was one finding where there were missing signatures on a Student Activity form. He also noted that a single audit was required this year due to the larger amount of federal money we received.

Nelson moved, Frame seconded to approve the first reading of the 2020-2021 audit report noting that it was a clean audit with minimal findings of segregation of duties, preparation of financial statements, and material journal entries. It was noted that these findings are based on the number of staff available for districts of our size. Motion carried unanimously.

Frame moved, Erickson seconded to approve the first reading of the ESP (Education Support Professionals) Seniority list as presented for 2021-2022. Motion carried unanimously.

Nelson moved, Johnson seconded to approve the following goals for Mr. Fjeldheim for school year 2021-2022:

(1) Provide District leadership for the Sebeka School to get through the second year of the COVID Crisis; (2) District Finances - Keeping a close eye on the school's financial condition, revenue coming from the state, expenditures incurred during the school year and communication with the school board; (3) Transition Planning for the District's leadership from the existing leadership structure to the future leadership structure so a guide is in place allowing for a smooth transition; (4) Professional goal of keeping up to date on educational issues from MDE, the Minnesota Association of School Administrators and MSBA. Motion carried unanimously.

Olson moved, Erickson seconded to approve the following resolution accepting the following donations from Tom and Kyle Schulz, \$500 to FFA, \$500 to SkillsUSA, and \$1,000 to the Sebeka Band. The following members voted in favor: Erickson, Frame, Funk, Johnson, Nelson, Olson; against: none; absent: Huttunen; therefore, the resolution was duly adopted.

Nelson moved, Frame seconded to approve a resolution with the MSHSL for a Foundation grant and funding to assist schools in recognizing, promoting and funding extracurricular participation by high school students in athletic and fine arts programs. The following members voted in favor: Erickson, Frame, Funk, Johnson, Nelson, Olson; against: none; absent: Huttunen; therefore, the resolution was duly adopted.

Olson moved, Nelson seconded to adjourn the regular meeting at 7:20 p.m. Motion carried unanimously.

JoAnn Olson
Clerk of Sebeka School District